



Christ Church St. James
194 Park Lawn Road
Etobicoke, ON M8Y 3J1

Job Posting – Summer Intern

Christ Church St. James (CCSJ) is a vibrant church located in Etobicoke. We are a joyful, growing, and diverse community of people learning to follow Jesus who are committed to serving our community.

We are looking to hire a Summer Intern as part of the Canada Summer Jobs program. The Summer Intern will be joining a dedicated team (both paid staff and volunteers) who will offer support and offer guidance to help ensure the growth and success of the Summer Intern with the duties below. If you are interested in being a part of an exciting work environment this summer that will provide you with opportunities to learn and grow both as a person and as a leader this summer, please forward a cover letter expressing your interest in the position and your resume.

Job Description:

- Assist with running summer day camp program for children
- Assist with summer Sunday School programming
- Assist with preparing social media campaigns (using Canva Pro; includes video recording & editing)
- Assist with planning fall programs and promotion of programs in the community
- Assist with tasks in the church office
- Other tasks associated with the work of the church as needed

Qualifications:

Must be legally able to work in Canada; Must be at least 18 years of age by the start date; Must successfully clear a Police Records check and attend a Sexual Misconduct Policy Workshop; Volunteer or work experience with children/youth and/or seniors is an asset; Will need access to a personal computer/laptop, internet and phone, as these are not provided.

Preferred Skills, Abilities, Qualities:

Organization; Creativity; Enthusiasm; Energetic; Responsible; Problem-solving; Initiative; Passion for working with Children

Job Specifics:

35 hours a week (Sunday mornings required) for 8 weeks

\$17.20/ hour

Position to start June 2, 2025

If you would like to apply, please email your resume and a cover letter to office@christchurchstjames.ca.